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**Nominations Committee Meeting Minutes**

**Date :** 7/17/2020

**Time :** 2:30 pm to 3:38 pm

**Location:** ZOOM Meeting

**Attendees:**

**Board Members:**

Phil Caldwell

Mary McAdam

Deanna Parker

**Board Staff:**

Henry Street

The nominations committee meeting was called to order at 2:30 pm by Henry Street, Board Director of Administration. The meeting opened as a public session in order to receive comments. No other attendees were present. The Board members present nominated Ms. Deanna Parker as the Committee Chair and she agreed. The meeting moved into closed session to discuss board business, at which time Mr. Street turned the meeting over to the committee chair.

The committee discussed board policy and by-laws governing the selection of a slate to submit to the board to be voted on at the September board meeting. The duties of each officer and the selection criteria were also considered in selecting officers and At-large member that constitute part of the Executive Committee. The committee discussed those ineligible to be nominated for a position on the Executive Committee due to their terms that ended in June, as well as considerations for diversity to include people of different genders, race, disability and family member.

After the slate was developed (along with alternatives in the even the selected candidates did not accept the nomination), Ms. Parker agreed to make initial contact in the coming week. Depending on the responses from the candidates, Mr. Caldwell will contact At-large members for a response. Ms. McAdam to make contact with alternative nominees if necessary.

The meeting was adjourned at 3:38 pm.